

Electrical & Instrumentation Trainer/Assessor

Gen2 Training

Salary: £30,000-£31,930 per annum dependant on qualifications & experience

Location: West Cumbria

Contract: Full-time

Closing Date: Open

The role of the Electrical & Instrumentation Trainer/Assessor is to deliver, assess and where necessary offer support to learners engaged in Electrical & Instrumentation engineering courses up to level 3, in accordance with the awarding body guidelines.

The role will also include the progressive development of the Electrical & Instrumentation engineering curriculum and the material associated with its delivery.

The role may also include other tasks as directed by the Training Manager.

The delivery and assessment of Electrical & Instrumentation engineering courses up to level 3.

The development of Electrical & Instrumentation engineering course delivery material and ensuring compliance with awarding body standards.

Duties and Responsibilities

To deliver and assess Electrical & Instrumentation engineering courses up to and including level three, managing own diary.

To develop and maintain the current Electrical & Instrumentation engineering course material including lesson plans and schemes of work for a range of courses.

Assist in assessing, changing curricular needs and offers plans for improvement.

Maintain effective and efficient record keeping procedures. (ILP etc).

To review course content and delivery methods on a regular basis.

Assume responsibility for meeting his/her course and learner performance goals.

To ensure all relevant evidence of learning is accurately and correctly documented and completed for each learner.

Provide feedback and support to learners on a one to one/ group basis.

To assist in the overall development of the training centre.

To assist in the delivery of course material outside of the subject of Electrical & Instrumentation engineering.

To prepare and assist in internal and external audits.

Perform other duties and responsibilities as assigned by the Training Manager.

To provide pastoral care and support to students

Requirements (Essential)

Have a minimum of three years experience in industry in Electrical & Instrumentation.

Competent in domestic or industrial installation & maintenance, you will ideally hold your 17th Edition. Knowledge and experience on plant and process control systems would be an advantage but is not essential.

Be time-served and hold a level three qualification in Electrical & Instrumentation (including full level 3 apprenticeship).

Have a sound knowledge of Electrical & Instrumentation engineering principles

Good numeracy, literacy and computer skills

Communicates effectively, both orally, and in writing, with learners, employers and other professionals

Car Driver

Additional Requirements (Desirable)

Hold an assessor qualification or be willing to work towards attaining

Hold a recognised teaching qualification or be willing to work towards attaining

Has experience of delivering and developing Electrical & Instrumentation Engineering courses

An understanding of the Advanced Apprenticeship Framework and the funding process

Knowledge of alternative teaching/learning options

An intermediate level of understanding of MS office applications

Has experience of Training Needs Analysis and Programme Design

Personal Qualities

Proven ability, maturity and confidence to deal with a diverse range of personnel

Self-starter, able to manage a variety of projects independently

Ability to work on own initiative

Patient and shows control in challenging situations

Can take ownership for problems and assignment to resolution

Shows leadership when appropriate, but is also a good team player